



Plymouth Third
Sector Consortium

Plymouth Third Sector Consortium Community Anchors Network

1. Background

Plymouth Change Up Consortium working with Plymouth 2020 is aiming to create sustainable and effective voluntary and community sectors (Third Sector) in the city, supported by high quality services. This includes practical support and strategic engagement to help shape local services, with engagement in the planning commissioning and delivery of these services.

A number of pieces of work have been commissioned by the Consortium with funding from Capacity Builders (a national programme) to ensure that the right support and engagement is achieved and developed.

The Consortium now wish to commission a piece of work to establish an appropriate Community Anchor Network to operate across the City. This work has been planned in two phases as follows:

Phase 1 - Research the needs for a Community Anchor Network

Phase 2 – Establish and develop the Community Anchor Network for an initial period until 31st March 2011.

2. Timescale for commissioning of work

- Tenders to be returned by **12.00pm on 29th January 2010**
- All organisations submitting a full tender will be invited to make a short presentation of the work (10mins) and take part in a short Q&A session. This will take place on **1st February 1pm – 4pm.**
- Contract to be awarded by **8th February 2010**

3. Funding of work

Plymouth Third Sectors Capacity Builders Modernisation Grant will be used to fund this work. We have allocated up to £10,000 for this element of work, which will be awarded for the total of phase 1 and phase 2.

4. Definition of Community Anchor Organisations

The Home Office Civil Renewal Unit's framework for community capacity building; 'Firm Foundations' (2004) defined Community anchor organisations as having at least four common features:

- they are controlled by local residents and/or representatives of local groups;
- they address the needs of their area in a multi-purpose, holistic way;
- they are committed to the involvement of all sections of their community, including marginalised groups, and
- they facilitate the development of the communities in their area.

The Community Alliance widens the definition and sees Community anchors as independent community-led organisations which "...are multi-purpose and provide holistic solutions to local problems and challenges, bringing out the best in people and agencies. They are there for the long term, not just the quick fix. Community anchors are often the driving force in community renewal.

5. Form of Expression of Interest

Please detail:

1. Your proposal should illustrate clearly:
 - a. Your direct experience of community organisations.
 - b. Knowledge of the community and voluntary sector.
 - c. Knowledge of Community anchor organisations both locally and regionally.
 - d. Your experience of researching and developing projects.
2. Your proposal should demonstrate how this work will engage wider strategies and developments in Plymouth.
3. A robust work plan and outline programme of work for establishment of the Community Anchor Network, this should also include:
 - a. Inclusivity – how will you ensure the network meets the needs of all
 - b. Sustainability
 - c. Timetable and milestones
 - d. How your organisation can deliver benefits for the network.
 - e. The names, role and experience and qualifications of those who will be involved in providing the service

4. Please provide a budget with adequate justification of costs; detailing the total cost of the project and to include a breakdown of all elements of the project. Costs may include:
 - a. all staff day rates and total costs per team member,
 - b. staff contributions and time allocated per activity,
 - c. travel and subsistence rates,
 - d. any other costs (please detail)
 - e. include VAT where applicable

Submission of tenders

Send completed tender by **12 noon 29th January by email or hardcopy to:**

For the attention of:

Ruth Walls

TENDER: PRIVATE AND CONFIDENTIAL

Plymouth Third Sector Consortium

Plymouth Guild

Ernest English House

Buckwell Street

Plymouth

PL1 2DA

Tel: 01752 201766

Fax:01752 202214

ruth@plymouthguild.org.uk

All proposals will be acknowledged on receipt.

Tenders will not be considered if the complete information called for is not given at the time of tendering.

The Plymouth Third Sector Consortium would also like to you to make a short presentation of your proposal to the selection panel and to answer questions concerning your proposal and presentation. The presentation interviews will take place on **Monday 1st February 1pm – 4pm** and will be held at the offices of Plymouth Guild.